



2018-2019 TWC GRANTS

FIRST IN TEXAS GRANT AWARD PROCESS



FIRST® ROBOTICS COMPETITION

Rookie Grants: \$5,000.00

Veteran Grants: \$1,000.00



Grant Funds will be sent directly to **FIRST** to apply to your National Registration Fee.

Step 1: SUBMIT YOUR APPLICATION

- Read our **Grant FAQs**: firstintexas.org/grants/faqs
- **TO APPLY**: firstintexas.submittable.com/submit
- Create your free Submittable account - make sure to remember your password!
- Optional: Upload a [W-9](#) and the [Eligibility Form](#) with your initial application



Step 2: APPLICATIONS REVIEWED & AWARD EMAILS SENT

- See the **Grant Calendar** for Review Dates: firstintexas.org/grants/calendar
- Award Emails sent to the email address associated with your Submittable account

Step 3: ACCEPT THE GRANT

- Click the link in your Award Email to accept the grant



Step 4: COMPLETE THE “TWC FRC Grant Documents” FORM

- Within 24 hours of accepting the grant, you will receive an Additional Form: “TWC FRC Grant Documents”
- Upload a [W-9](#) and the [Eligibility Form](#) (upload again even if previously submitted)
- Additional Forms show up as new tabs on each Submission in your Submittable account



Step 5: FIRST IN TEXAS SENDS FUNDS TO FIRST

- Once you submit a W-9 and the Eligibility Form, within 10 days **FIRST** in Texas will send your grant funds directly to **FIRST** for direct application to your National Registration Fee
- Any surplus funds that are not needed to cover your National Registration Fee will be available to you via the **FIRST** re-grant process; find more information at: firstinspires.org/node/3886



Step 6: PAY REMAINDER OF THE NATIONAL REGISTRATION FEE

- Ensure you make arrangements to pay any remaining amount due on your National Registration Fee



Step 7: COMPLETE THE END OF SEASON REPORT by MAY 1st 2019

- This Additional Form will be sent to all grant recipients in March 2019
- See what the Report will require at firstintexas.org/team-engagement/

Future grant eligibility is dependent on completion of the End of Season Report!

QUESTIONS?

Email teamgrants@firstintexas.org - include **TEAM ID** in Subject Line